



Shree Gurudatta Gramvikas Pratishthan's

**JIJAMATA SENIOR COLLEGE**

Jategaon Bk., Tal-Shirur, Dist - Pune

**Internal Quality Assurance Cell**

### Minutes IQAC Meetings

Date: 23/07/2022 Time: 11:00 Place: Conference room

#### Brief Introduction :

IQAC meeting was held on Saturday, 23/7/2022 at 11:00 pm in the conference room. The meeting was presided by IQAC Chairman and Prin. Lalitkumar Ingawale. IQAC Coordinator Prof. Puja Kate explained reason behind organizing the meeting and welcomed all the members. Prin. Lalitkumar Ingawale expressed his thoughts and explained the developments taking place in the college.

#### Agenda 1 : Approval of minutes of previous IQAC meeting

**Discussion:** The previous meeting of the academic year was held on 24/12/2021. IQAC coordinator Prof. Puja Kate discussed all the agendas discussed in that meeting and decisions taken. She also discussed action taken by the IQAC and college on the decisions.

**Decision:** The members unanimously approved the minutes of previous meeting held on 12/7/2021.

Proposer :Prof. Puja Kate

Secunder:Prof. Aswini Khedkar

#### Agenda 2 : Proposal for Changing name of the College

**Discussion:** The principal of the college proposed that the name of the college must be changed from College of BBA, BCA, BCS and BCom to Jijamata Senior College. The importance of name is discussed by the Principal and IQAC coordinator. All members discussed it.

**Decision:** After the discussion, all IQAC members unanimously recommended that the name of the college must be changed to Jijamata Senior College. The meeting proposed that this decision should be communicated to the management so that the management can take necessary steps.

Proposer :Prin. Dr. Lalitkumar Ingawale

Secunder:Prof. Puja Kate

#### Agenda 3 : Apply for the NAAC accreditation of the college

**Discussion:** The college is established in 2008 and five batches of the college have been passed out. It is necessary to go for the NAAC accreditation. IQAC coordinator discussed that the college has already started the procedure for NAAC accreditation. Data collection and report preparation have been started.

**Decision:** All the members observed the work done by IQAC till the date of this meeting. Members also advised to take certain necessary steps towards preparation of SSR. They suggested that the IQAC members must visit the colleges who have gone through accreditation process.

Proposer :Prof. Ashwini Khedkar

Secunder:Shri. Gajanan PATHAK

#### Agenda 4 : Organization of Co-curricular and extracurricular activities in the academic year 2022-23

**Discussion:** For overall personality development of the student it is necessary to organize extracurricular and co-curricular activities in the college. Prof. Ashwini Khedkar explained types of activities can be arranged in the college. She gave detailed programs arranged under each activity. She proposed that following activities to be organized.

1. Voter Registration drive
2. Nirbhay Kanya Abhiyan
3. Personality Development workshop for students
4. NSS camp

**Decision:** After thorough discussion on importance of activities, the meeting members unanimously advised to arrange the proposed activities and also proposed that additional activities to be planned.

Proposer :Prof. Puja Kate

Seconder:Shri. Gajanan Pathak


**Agenda 5 : Review of teaching-learning process**

**Discussion:** Since the lock down is completely lifted but examinations are delayed. Prof.Pritee Anantrao Pawar reviewed the teaching-learning process used in the college. It is decided that the college will follow learning outcome based curriculum framework (LOCF). Programme Outcomes (POs) for each programme are designed. Also COs for each course in every programmes are designed.

**Decision:** All members in the meeting thoroughly discussed the LOCF. It is also decided that all the internal evaluation must be CO based and CO wise marks must be filled in IAAS software to obtain attainment of POs and COs for each course.

Proposer :Prof.Pritee Anantrao Pawar

Seconder:Prof.Seema Ganesh Bangar

  
IQAC co-ordinator



  
PRINCIPAL  
S.G.G.P's  
Jijamata Senior College  
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**Action Taken Report**

Agenda No	Agenda:	Decision	Action Taken	Responsibility defined to	Completion period
1.	Approval of minutes of previous IQAC meeting	The members unanimously approved the minutes of previous meeting held on 12/7/2021.	Minutes of meeting approved	nil	Nil
2	Proposal for Changing name of the College	After the discussion, all IQAC members unanimously recommended that the name of the college must be changed to Jijamata Senior College. The meeting proposed that this decision should be communicated to the management so that the management can take necessary steps.	The decision was communicated to the management and CDC by the Principal. The management took necessary actions and changed the name of college to Jijamata Senior College, Jategaon Bk. All government and university permissions were taken.	Princ. Lalitkumar Ingawale and Shr. Gajanan Pathak	Three months
3.	Apply for the NAAC accreditation of the college	All the members observed the work done by IQAC till the date of this meeting. Members also advised to take certain necessary steps towards preparation of SSR. They suggested that the IQAC members must visit the colleges who have gone through accreditation process.	Preparation of SSR has been started. IQAC decided to submit IQA on NAAC portal before 31st March 2023.	IQAC Coordinator and Criteria heads.	Upto the end of academic year 2022-23.
4.	Organization of Cocurricular and extracurricular activities in the academic year 2022-23	After thorough discussion on importance of activities, the meeting members unanimously advised to arrange the proposed activities and also proposed that additional activities to be planned.	As per recommendations of IQAC following programmes were arranged: 1. Voter Registration drive - 25/11/2022 2. Nirbhay Kanya Abhiyan - 20/2/2023 3. Personality Development workshop for students - 10/3/2023 4. NSS camp - 20/12/2022 to 26/12/2022	Student Welfare Officer and NSS program officer	Up to the end of March 31, 2023
5.	Review of teaching-learning process	All members in the meeting thoroughly discussed the LOCF. It is also decided that all the internal evaluation must be CO based and CO wise marks must be filled in IAAS software to obtain attainment of POs and COs for each course.	POs and COs are designed. The internal examinations are conducted CO wise. IAAS software is procured and marks will be entered in the software.	Head of the Departments and All teachers	End of academic year 2022-23

  
IQAC co-ordinator



  
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